



BY-LAWS OF
MONO COUNTY
EMRGENCY MEDICAL CARE COMMITTEE

ARTICLE I

NAME

This organization shall be known as the Mono County emergency Medical Care Committee (EMCC).

ARTICLE II

GEOGRAPHIC AREA

All of Mono County will be served by this committee.

ARTICLE III

Authority for establishing the Emergency Medical Care Committee has been provided by California Health And Safety Code, Chapter 9, Section 1751.

ARTICLE IV

PURPOSE

The Committee:

- A. Shall function in an advisory manner of the local EMS Agency known as the Inland Counties Emergency Medical Agency (ICEMA).
- B. Shall participate in the planning process for the establishment of goals, objectives, policies, and procedures for the local EMS Agency.

- C. Shall assist in the establishment and offer advice on policy and procedures governing pre-hospital care in Mono County.
- D. Encourage and educate the public to understand the nature of pre-hospital emergency medical care and encourage support throughout the County for development and implementation of effective EMS plans.
- E. Review and periodically evaluate the County's EMS program needs, services, facilities and special programs.
- F. Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process leading to the formation and adoption of the County EMS programs.
- G. It shall fulfill its reporting requirements of the California Health and Safety Code, Chapter 9, Section 1751.

ARTICLE V

MEMBERSHIP

- A. The Mono County Emergency Medical Care Committee shall consist of seven (7) voting members appointed for a period of two (2) years.
- B. Members shall have a professional interest in, or personal commitment to pre-hospital emergency medical care in their community. The members shall include representatives from each of the local agencies actively associated with pre-hospital emergency medical care, represent various economic, social and occupational groups and shall broadly represent the demographic characteristics of the County. Agencies represented shall include:
 - Mono County Fire Chief's Association representative
 - Mono County Health Officer
 - Mono County Paramedic Coordinator
 - Mono County Law Enforcement Representative
 - Mammoth Hospital Administration
 - Mammoth Hospital Paramedic Liaison Nurse
 - Mammoth Hospital EMS Director
- C. In the event that prior to the expiration of his/her term, a member ceases to retain the status, which qualified him/her for appointment to the committee, his/her membership on the committee shall terminate. The vacancy will be filled by the Mono County Board of Supervisors after recommendation from the members of the EMCC.
- D. An alternative representative who, when recognized in that capacity by the committee chairman, will have the rights and voting privileges of the official committee member in his/her absence.
- E. The members of the committee may be removed for cause pursuant to standards adopted by the committee, which are consistent with the provisions of the Health and Safety Code.

ARTICLE VI

OFFICERS & DUTIES

- A. Elections of officers will occur during the first annual meeting.
- B. Officers: General Duties
 - 1. Chairperson
Call regular and special meetings, approve the agenda, preside over meetings, conduct and expedite business in the name of the committee.
 - 2. Vice-Chairperson
Preside over meetings in the absence of the Chairperson.
 - 3. Clerk
Sign formal documents for the committee. Supervise preparation and distribution of minutes, the agenda, special reports and perform other duties as assigned.
- C. Term of office shall be for one (1) year.
- D. Only voting members may be elected officers.

ARTICLE VII

MEETING SCHEDULES

- A. Regular meetings shall be held at least quarterly.
- B. Special meetings shall be held at the discretion of the Chairperson.
- C. All meetings of the committee shall be open to the public.

ARTICLE VIII

PROTOCOL

- A. A quorum shall consist of voting committee members present at the meeting. A 2/3 majority of the quorum shall constitute a vote of the EMCC.
- B. All meetings shall observe Robert's Rules of Order.

ARTICLE IX

AMENDMENTS

Proposed by-law amendments shall be circulated to the committee in writing at least 15 days in advance of the meeting at which time a vote may be called.

ARTICLE X

RELATIONSHIP TO THE LOCAL EMS AGENCY

- A. The EMCC may submit any comments regarding the Mono County EMS programs to the local EMS Agency.
- B. At any time, if the committee desires, it may request an explanation to the Health officer for actions he/she has taken which relate to directly to the local EMS Agency.
- C. Any minority group within the structure of the committee may submit an official minority report.

Approved by Committee Action:

Signature on File

Chairperson